

# ***First Call For Registrations & Hotel Reservations***



**CHARLESTON, South Carolina**  
**AIR DUCT COUNCIL**  
**Fall Membership Meeting**  
**Tuesday, November 14, 2017**  
**Belmond Charleston Place Hotel**

## ***Join us in historic Charleston . . .***

ADC has a limited number of 2 night rooms at the charming BELMOND CHARLESTON PLACE HOTEL in downtown Charleston for the nights of Monday & Tuesday, Nov. 13 & 14. The ADC Member rate is \$260 per night. Check-in time 4:00 pm Check-out time 12:00 noon  
The hotel will offer the \$260 rate 3 days before and 3 days after our meeting to the first 5 members requesting additional days.

## ***Important information you need to know about the meeting. . .***

Make your own hotel reservation [directly with the Belmond Charleston Place Hotel](#), not through the ADC office, by telephoning **1-800-831-3490** and mention you are attending the ADC Meeting to receive the ADC rate. **DEADLINE TO MAKE YOUR RESERVATIONS IS FRIDAY, OCTOBER 13.** Plan to arrive the night of Monday, Nov. 13 to be ready to attend the 8:30 am meeting on Tuesday, Nov. 14

At the May meeting in Toronto, the members voted to change our schedule for this Fall Meeting so we could complete our business in one day, instead of two days

Here is the new schedule for our 1-day, Tuesday, November 14 meeting:

8:30 – 12:00 noon      **ADC ENGINEERING/MARKETING MEETING** *(All members invited)*

12:00 noon – 1:30 pm      **ADC LUNCHEON** *(All members invited)*

1:30 – 5:00 pm      **ADC ACTIVE MEMBERS MEETING** *(Active Members only)*

5:00 – 6:00 pm      **ADC GENERAL MEMBERSHIP MEETING** *(All members invited)*

7:00 pm      **ADC RECEPTION and DINNER** *(All members invited)*  
**Sponsored by the Associate Members of the Air Duct Council**

